

APPLICATION FOR ONE-TIME RECORDS DISPOSAL

(1) TO: County Records Commission (513)
 (2) FROM: Union County Recorders office Beth Temple, Recorder 645-3032

(3) Certification: The records described on this list are certified to be microfilmed (please stipulate when this is the case), or are of no further administrative, legal, or fiscal value to the agency, the governmental unit, or its citizens, and are not required to be retained by any statute or Schedule of Records Retention.

(4) **Approvals:**
 Authorized department official: Bethel A. Temple Recorder 3-14-94
Name, title Date
 Chairman, Records Commission: Glenne Devin Commissioner 3-14-94
Name Date
 Ohio Historical Society: Judy Galligan 3-30-94
Name Date
 Auditor of State, Bureau of Inspection and Supervision: Thomas Aquinas Burke 13 April 94
Name Date

(5) Item Number	(6) Records series title, description, and beginning and ending dates	(7) Quantity	(8) For use by approving agencies
94-1	Cancellation Books 1901 thru 1950)	vol 1 thru 8	buried in landfill
94-2 *	Register of Deed (1896 thru 1975)	vol 1 thru 7	buried in landfill
94-3 *	Register of Mortgage (1896 thru 1975	Vol 1 thru 7	buried in landfill
94-4	Partnership book (no dates given)	Vol 1 empty bk	buried in landfill
94-5 *	Chattel Index (1879 thru 1929)	Vol 1 & 6	buried in landfill
94-6	Chattel Mort Index (1921 thru 1926	Vol 1, 2,4,7,& 8	buried in land fill
94-7 *	Index to Mort & Plats (1861 thr 1866)	Vol 1	buried in landfill
94-8	Record of fees (early 1800 to 1973)	Vol 1 thru 15)	buried in landfill
94-9	Financing statements (UCCS) clients copy	1986 thru 1988	To be shredded in offi
94-10	Terminations (outdated)	early 1960's to 1987	To be shredded in offi
94-11	old receipts (have been audited former recorders	1974-1988	to be shredded in offi
94-12	Old UCC searches (outdated)	lated 70's to early 80's	to be shredded in off
94-13	Old miscellaneous records from former recorder (POS-budget sheets letters etc)	1976-1988	to be shredded in off



provided transcribed and/or microfilmed