



**County Engineer  
Environmental Engineer**  
233 W. Sixth Street  
Marysville, Ohio 43040  
P 937. 645. 3021  
F 937. 645. 3161

**Building Department**  
233 W. Sixth Street  
Marysville, Ohio 43040  
P 937. 645. 3018

**Marysville Operations Facility**  
16400 County Home Road  
Marysville, Ohio 43040  
P 937. 645. 3017  
F 937. 645. 3111

**FOR OFFICE USE ONLY**

Permit No: \_\_\_\_\_  
Date: \_\_\_\_\_  
Fee: \_\_\_\_\_  
Receipt No: \_\_\_\_\_

**Richwood Outpost**  
190 Beatty Avenue  
Richwood, Ohio 43344

www.unioncountyohio.gov/engineer

*Public Service with integrity*

## UNION COUNTY WORK IN THE RIGHT-OF-WAY PERMIT APPLICATION

### Applicant Information

Applicant/Company Name: \_\_\_\_\_  Owner  Contractor  Agent  
Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Name of Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**If a contractor or agent makes this application, specify the owner's name, address, and phone number.**

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_ Email: \_\_\_\_\_  
Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

### Type of Work

- |   |   |
|---|---|
| <input type="checkbox"/> Ditch Enclosure                                | <input type="checkbox"/> Utility Installation |
| <input type="checkbox"/> Grading/Excavation                             | <input type="checkbox"/> Boring               |
| <input type="checkbox"/> Road Cuts/Pavement Removal/Surface Restoration | <input type="checkbox"/> Drainage             |
| <input type="checkbox"/> Flock Camera Installation                      | <input type="checkbox"/> Lane Closures        |

Description of Work:

\_\_\_\_\_

\_\_\_\_\_

### Project Location

At the project location, work is to be performed along and/or across \_\_\_\_\_ (Road Name and #) in \_\_\_\_\_ township.

### Construction

Anticipated Construction Start Date: \_\_\_\_\_ Anticipated Construction End Date: \_\_\_\_\_  
Lane Closures Required?  YES  NO (If yes, an MOT plan is required)

### Permit Fee Schedule

See section 19 in the "Requirements for Work within Road Rights-of-Way in Union County" for the full Permit Fee Schedule.

By signing this application below, the applicant agrees to construct or cause to be constructed the work described above in accordance with the application, including any amendments thereto required by the engineer, and in accordance with the requirements of Union County, entitled "Requirements for Work Within Road Rights-of-Way in Union County" dated: \_\_\_\_\_

### Signed

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

### FOR UNION COUNTY USE ONLY

Note: A two (2) business day notice before starting work is required

Permit Approved:  
Union County Inspector: \_\_\_\_\_ Date: \_\_\_\_\_

Final Inspection Approved:  
Union County Inspector: \_\_\_\_\_ Date: \_\_\_\_\_

Bond/Check Released  Date: \_\_\_\_\_

**PERMIT CHECKLIST**

Permit #: \_\_\_\_\_ Company: \_\_\_\_\_ Road: \_\_\_\_\_ Road #: \_\_\_\_\_

**1. Items Required and Received**

- Complete Permit Application with Signature
- Bond or  Certified or Cashier's Check
- Certificate of Insurance
- Construction Plans & Drawings
- Maintenance of Traffic Plan
- Fee of \$ \_\_\_\_\_

**2. Approval by Union County Engineer's Office**

**Comments:**