



**County Engineer  
Environmental Engineer**

233 W. Sixth Street  
Marysville, Ohio 43040  
P 937. 645. 3021  
F 937. 645. 3161

[www.unioncountyohio.gov/engineer](http://www.unioncountyohio.gov/engineer)

**Building Department**

233 W. Sixth Street  
Marysville, Ohio 43040  
P 937. 645. 3018

**Marysville Operations Facility**

16400 County Home Road  
Marysville, Ohio 43040  
P 937. 645. 3017  
F 937. 645. 3111

**Richwood Outpost**

190 Beatty Avenue  
Richwood, Ohio 43344

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## Virtual Inspection Policy

*Public Service with integrity*

**Effective Date:** July 1, 2025

**Purpose:**

The Virtual Inspection Policy aims to utilize technological advancements to improve the efficiency of the inspection process while ensuring compliance with building codes and safety regulations. By offering virtual inspections for select types, we strive to provide better service to contractors, inspectors, homeowners, building owners, and building managers.

**Background:**

Traditionally, building inspections require in-person assessments to ensure compliance with building codes and safety regulations. Inspectors conducted visual and hands-on evaluations of structures, materials, and systems to ensure compliance with approved documents and codes while identifying potential hazards and deficiencies. However, we recognize that certain inspections can effectively transition to a virtual format. The shift to virtual inspections presents opportunities for increased efficiency, cost savings, and enhanced accessibility.

**Policy Details:**

Contractors will have the option to complete virtual inspections from a predefined list.

Contractors must submit inspection requests through the online inspection portal within OpenGov. Phone requests cannot be accommodated at this time.

Each virtual inspection request must include: - The type of inspection being requested as virtual - The name and cell phone number of the designated on-site contact person - A specified time for the virtual inspection.

All standard inspection processes remain applicable, such as ensuring that work is completed and ready for inspection, that it is accessible for inspections, and that approved documents are on-site and accessible to the inspector.

Inspectors will have the discretion to conduct any additional agreed-upon inspections virtually as needed.

**Conclusion:**

We appreciate your willingness to embrace this new virtual inspection process. This approach will allow contractors, inspectors, and building owners/managers to reclaim valuable work hours, potentially leading to cost savings. We look forward to exploring more innovative ways to effectively and efficiently serve our stakeholders and benefit our community.

7/1/25

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**Jeff Stauch, PE/PS**

County Engineer | Environmental Engineer

**Sam Cronk, CBO**

Chief Building Official