

February 2023** DENOTES CHANGE**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	Payroll Summaries due by Noon		1 All Checks Cut	2 Regular Bills due by 4:00PM	3 PAY DAY Payroll Changes Due by Noon Board Bills Due by Noon	4
5	6 Transfers due by Noon for Wednesday	7	8 All Checks Cut Payroll Batches Released	9 Regular Bills due by 4:00PM	10 Board Bills Due by Noon	11
12	13 Transfers due by Noon for Wednesday Payroll Summaries due by Noon	14	15 All Checks Cut	16 Regular Bills due by 4:00PM **Board Bills Due by Noon**	17 PAY DAY **Transfers due by Noon for Wednesday** Payroll Changes Due by Noon	18
19	20 HOLIDAY- PRESIDENT'S DAY	21	22 All Checks Cut Payroll Batches Released	23 Regular Bills due by 4:00PM	24 Board Bills Due by Noon	25
26	27 Transfers due by Noon for Wednesday Payroll Summaries due by Noon	28	1 All Checks Cut	2 Regular Bills due by 4:00PM	3 PAY DAY Payroll Changes Due by Noon Board Bills Due by Noon	4