

February 2024

****Denotes Change****

March 2024

Su	Mo	Tu	We	Th	Fr	Sa
25	26	27	28	29	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29 Transfers due by Noon for Wed. Payroll Summaries due by Noon	30	31 All Checks Cut	1 Regular Bills due by 4pm	2 Pay Day Payroll Changes due by Noon Board Bills due by Noon	3
4	5 Transfers due by Noon for Wed.	6	7 All Checks Cut Payroll Batches Released	8 Regular Bills due by 4pm	9 Board Bills due by Noon	10
11	12 Transfers due by Noon for Wed Payroll Summaries due by Noon	13	14 All Checks Cut	15 Regular Bills due by 4pm **Board Bills due by Noon**	16 Pay Day Payroll Changes due by Noon **Transfers due by Noon**	17
18	19 Holiday-President's Day-Office Closed	20	21 All Checks Cut Payroll Batches Released	22 Regular Bills due by 4pm	23 Board Bills due by Noon	24
25	26 Transfers due by Noon for Wed. Payroll Summaries due by Noon	27	28 All Checks Cut	29 Regular Bills due by 4pm	1 Pay Day Payroll Changes due by Noon Board Bills due by Noon	2