Union County Law Library Resources Board Minutes

October 28, 2028

Attending: Stephen Badenhop, Law Library Board Chairperson; Tina Owens-Ruff, Law Library Board Trustee; Adam Davis, Law Library Board Trustee, and Michael Rucker, Law Librarian and secretary for the meeting.

Chairperson Badenhop called the meeting to order at 4:00 pm in the Lobby of the Union County Law Library.

The first order of business was for the approval of the minutes from the meeting held on July 29, 2026. A motion to approve the minutes was made by Tina Owens-Ruff and seconded by Adam Davis. The motion was passed with a unanimous vote.

Next came a report from the Law Librarian. It was reported that there were no issues needed for discussion at this time but that the current Westlaw contract would be up for renewal in 2027 and would need to be addressed at a future Board meeting.

Next Chairperson Badenhop presented an overview of the Financial and Revenue Summaries for the period between August 1, 2026, and October 31, 2026. It was reported in the financial portion of the discussion that costs for the period had been as expected and were being met and that projections for the remainder of the fiscal year were expected to be the same. Revenues anticipated in the same period were also as expected. Following this the invoices for the same period were presented for approval. A motion to approve the invoices was made by Adam Davis and seconded by Tina Owens-Ruff and was followed by a unanimous vote of approval.

With no old business on the agenda the final item for discussion was the budget proposal for 2027. Chairperson Badenhop presented a budget proposal that reflected normal annual cost increases and no new added costs currently under consideration. After discussion a motion to approve the budget proposal was made by Tina Owens-Ruff and seconded by Adam Davis The vote for passage was unanimous.

The next meeting of the Law Library Resources Board is to be in early December after a consensus for a date has been reached. With no further business Chairperson Badenhop made a motion to adjourn that was seconded by Tina Owens-Ruff and passed with a unanimous vote.