

Union County Law Library Resources Board Minutes

July 29, 2026

Attending: Stephen Badenhop, Law Library Board Chairperson; Perry Parsons, Law Library Board Vice-Chairperson, Tina Owens-Ruff, Law Library Board Trustee; Adam Davis, Law Library Board Trustee, and Michael Rucker, Law Librarian and secretary for the meeting.

Chairperson Badenhop called the meeting to order at 4:00 pm at the Union County Law Library.

The meeting began with a call for approval of the minutes of the March 11, 2026, meeting. A motion to approve the minutes was made by Perry Parsons and seconded by Adam Davis followed by a vote to approve.

Next was the Law Librarian report. It was reported that an issue concerning the Courthouse computer had been found involving updates and an inability to access the Supportworks program. The issue was reported to the IT Department and resolved. Regarding the Supportworks program, the annual license renewal proceeded seamlessly this year with the help of the IT Department performing the installations remotely. The final item concerned providing a volume requested by Thayne Gray which has been ordered and delivered.

Next came a discussion of the Financial and Revenue Summaries covering the period between March 1, 2026, and July 31, 2026. There being no concerns raised, he went on to present the invoices for the same period. A motion to approve the invoices was made by Tina Owens-Ruff and seconded by Adam Davis. The motion was approved by unanimous vote.

New business involved the need for a revised Commissioner's Reimbursement Resolution. The issue centers on the Law Librarian's working arrangement between the Law Library and the Union County Records and Archive Center. A proposal was presented to the Board and after discussion a motion was made to approve the following resolution:

The Union County Law Library Resources Board authorizes the Law Librarian to help and assist the Union County Records Center & Archives for 1/3 of his working time to be reimbursed annually by the Records Center & Archives and revises and replaces the original Board resolution passed on November 25, 2019.

A motion was made by Perry Parsons and seconded by Tina Owens-Ruff to approve the resolution, and it was passed with a unanimous vote.

The next meeting of the Law Library Resources Board will be held at a later date.

A motion to adjourn the meeting was made by Vice-Chairperson Perry Parsons and seconded by Board Trustee Tina Owens-Ruff. The motion carried.